

# HUNTLEY PARK DISTRICT

## Regular Board Meeting

### September 27, 2023

President Keith Wold called the meeting to order at 7:02 p.m. and led the Pledge of Allegiance and asked for Roll Call of the Board.

Commissioners present included; Keith Wold, Melissa Kellas, Jerry Nepermann, Bill Awe, and Jim Blasky. Commissioners absent: None. Also present were Scott Crowe Wesley Peete, Joe Patterson, Matt Szytz, and Rick Walrath.

A motion to approve the agenda, and moving up staff reports immediately after Public Comments, was made by Commissioner Kellas and seconded by Commissioner Nepermann.

All ayes. Motion carried.

A motion to approve the Regular Board Meeting minutes from August 23, 2023 and the Board Workshop Minutes from September 13, 2023 was made by Commissioner Kellas and seconded by Commissioner Nepermann.

All ayes. Motion carried.

The Treasurer's and Financial Reports were reviewed. Director Wons presented the Treasurer's Report and Financial reports.

Executive Director Crowe submitted bills, additions, and purchase cards totaling **\$596,037.35**. A motion to approve the submitted bills as listed was made by Commissioner Awe and seconded by Commissioner Blasky.

Roll Call: Yes - All. No - None. Motion carried.

### **Staff Reports**

The following Department Reports were reviewed:

1. **Finance, HR/Risk:** Director Wons reviewed the Finance Department report, and the HR/Risk Report is provided.
2. **Parks:** Director Peete reviewed the Parks and Facilities Department report.
3. **Recreation:** Director Patterson reviewed the Recreation Department report.
4. **Marketing:** Director Szytz reviewed the Marketing and Communications Department report.
5. **Golf:** General Manager Walrath reviewed the Golf Department report.

### **Executive Director Report**

The Executive Director Report was reviewed.

## **New Business**

### **Action Item #1 - Approval of Resolution to adopt updated Board Policy Manual**

Motion to approve the Resolution to adopting the updated Board Policy Manual was made by Commissioner Nepermann seconded by Commissioner Kellas.

Roll Call: Yes - All. No - None. Motion carried.

### **Action Item #2 - Approval of Resolution to adopt updated Personnel Policy Manual**

Motion to approve the Resolution to adopting the updated Personnel Policy Manual was made by Commissioner Kellas seconded by Commissioner Awe.

Roll Call: Yes - All. No - None. Motion carried.

### **Action Item #3 - Approval of Change to October Board Workshop Date**

Motion to approve the change in date of the October Board Workshop from Wednesday, October 11 to Wednesday, October 18 was made by Commissioner Awe seconded by Commissioner Nepermann.

All ayes. Motion carries

### **Action Item #4 - Approval of Seating and Landscaping Amenity near Stingray Bay**

Motion to approve the proposed seating and landscaping amenity at Stingray Bay as presented was made by Commissioner Awe seconded by Commissioner Blasky.

All ayes. Motion carries

### **Action Item #5 - Discussion on Proposed Regency Square Park Site**

Discussion took place.

Motion to adjourn was made by Commissioner Kellas seconded by Commissioner Nepermann.

All ayes. Motion carried.

Meeting adjourned at 9:28 PM.

These minutes are subject to approval at the next regular business meeting.

Respectfully submitted,  
Matt Szytz  
Board Recording Secretary

Signature on file

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Scott M. Crowe, Secretary      Date