

HUNTLEY PARK DISTRICT

Regular Board Meeting

August 23, 2023

President Keith Wold called the meeting to order at 7:01 p.m. and led the Pledge of Allegiance and asked for Roll Call of the Board.

Commissioners present included; Keith Wold, Melissa Kellas, Jerry Nepermann, Bill Awe, and Jim Blasky. Commissioners absent: None. Also present were Scott Crowe Wesley Peete, Joe Patterson, Matt Szytz, and Rick Walrath.

A motion to approve the agenda was made by Commissioner Nepermann and seconded by Commissioner Blasky.

All ayes. Motion carried.

A motion to approve the Regular Board Meeting minutes from July 26, 2023 and the Board Workshop Minutes from August 9, 2023 was made by Commissioner Kellas and seconded by Commissioner Nepermann.

All ayes. Motion carried.

The Treasurer's and Financial Reports were reviewed. Director Wons presented the Treasurer's Report and Financial reports.

Executive Director Crowe submitted bills, additions, and purchase cards totaling **\$277,676.80**. A motion to approve the submitted bills and additions listed above was made by Commissioner Awe and seconded by Commissioner Blasky.

Roll Call: Yes - All. No - None. Motion carried.

Staff Reports

The following Department Reports were reviewed:

1. **Finance, HR/Risk:** Executive Director Crowe reviewed the Finance Department report, and the HR/Risk Report is provided.
2. **Parks:** Director Peete reviewed the Parks and Facilities Department report. In addition to the submitted report, Director Peete gave the Board an update on the Finance Office repairs that were needed. Commissioner Awe asked about the roofing project, in which Director Peete responded with an updated timeline. Commissioner Wold asked for an explanation of the Webfleet implementation. Director Peete educated the Board on what Webfleet means to the Huntley Park District, how it's used, and how it has performed thus far.
3. **Recreation:** Director Patterson reviewed the Recreation Department report. In addition to the submitted report, Director Patterson shared the latest Active Attacker training staff has been going through. He also shared how the start of programs such as preschool and beyond the bell are looking to start the school year. Director Patterson also explained

that the athletic department will be looking at working with an assignor for officiating games.

4. **Marketing:** Director Szytz reviewed the Marketing and Communications Department report. In addition to the submitted report, Director Szytz reported on the progress of the GO HUNTLEY program.
5. **Golf:** General Manager Walrath reviewed the Golf Department report. In addition to the submitted report, General Manager Walrath shared the progress the department has made on the golf side of operations. A push is being made to hire another instructor for the remaining portion of the golf season.

Executive Director Report

The Executive Director Report was reviewed. In addition to the report, Executive Director Crowe gave the Board an update regarding the status of obtaining Coach's Park.

New Business

Action Item #1 - Approval of Resolution to adopt updated Board Policy Manual

Motion to table the Action Item until a later date was made by Commissioner Awe seconded by Commissioner Blasky.

All ayes. Motion carries

Action Item #2 - Approval of Revised Golf Cart Lease Agreement

Motion to approve the Revised Golf Cart Lease for \$238,603.20 for 5-years was made by Commissioner Nepermann seconded by Commissioner Awe.

Roll Call: Yes - All. No - None. Motion carried.

Action Item #3 - Approval of Board Policy Manual

Motion to approve the variance of Ordinance number 2.02b to allow the sale and serving alcohol by the Huntley Historical Society on November 11 was made by Commissioner Kellas seconded by Commissioner Nepermann.

All ayes. Motion carries

A motion was made to enter into Executive Session at 8:38 PM in compliance with the Open Meetings Act by Commissioner Awe and seconded by Commissioner Kellas. All ayes. Motion carried.

Roll Call: Yes - All. No - None. Motion carried.

Executive Session

A motion to reconvene the regular meeting at 8:43 PM by Commissioner Awe and seconded by Commissioner Kellas.

All ayes. Motion carries

A motion to was made by Commissioner Kellas and seconded by Commissioner Awe to Approve a Resolution adopting certain closed session meeting minutes and authorizing the Board Secretary to make certain closed session meeting minutes available for public inspection (2nd semi-annual review - 2023).

Roll Call: Yes - All.

No - None. Motion carried

Motion to adjourn was made by Commissioner Kellas seconded by Commissioner Awe.

All ayes. Motion carries

Meeting adjourned at 8:48 PM.

These minutes are subject to approval at the next regular business meeting.

Respectfully submitted,
Matt Szytz
Board Recording Secretary

Signature on file

Scott M. Crowe, Secretary Date