

AN ORDINANCE ADOPTING A COMBINED ANNUAL BUDGET AND APPROPRIATING SUCH SUMS OF MONEY AS MAY BE DEEMED NECESSARY TO DEFRAY ALL NECESSARY EXPENSES AND LIABILITIES OF THE HUNTLEY PARK DISTRICT, McHENRY AND KANE COUNTIES, ILLINOIS, FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2022, AND ENDING DECEMBER 31, 2022, AND SPECIFYING THE OBJECTS AND PURPOSES FOR WHICH SUCH APPROPRIATIONS ARE MADE AND THE AMOUNT APPROPRIATED FOR EACH OBJECT OR PURPOSE

BE IT ORDAINED BY THE PRESIDENT AND BOARD OF COMMISSIONERS OF THE HUNTLEY PARK DISTRICT:

SECTION I: It is hereby found and determined that:

- (a) This Board has heretofore caused to be prepared a combined Annual Budget and Appropriation in tentative form, which Ordinance has been conveniently available for public inspection for at least 30 days prior to final action thereon; and
- (b) A public hearing will be held at Huntley Park District, 12015 Mill Street, Huntley, IL 60142 on the 23rd day of February, 2022, on said Ordinance, notice of said hearing having been given at least one (1) week prior to such hearing by publication in the Northwest Herald on February 10, 2022, a newspaper published within the Park District; and
- (c) That all other legal requirements for the adoption of the Annual Budget and Appropriation Ordinance of the Park District for the fiscal year beginning January 1, 2022, and ending December 31, 2022 have heretofore been performed.

SECTION II: The following sums of money, or so much thereof as may be authorized by law for the following objects and purposes, be and the same are hereby budgeted and appropriated for the fiscal year beginning the first (1st) day of January 2022 and ending on the 31st day of December 2022:

I. CORPORATE FUND		
<u>A. ADMINISTRATIVE DEPARTMENT</u>	<u>BUDGET (\$)</u>	<u>APPROPRIATION (\$)</u>
Salaries/Wages	215,960	237,556
Health Insurance	20,560	22,616
IMRF	19,285	21,214
Employment Services	2,500	2,750
Other Employee Benefits	3,500	3,850
FICA	13,594	14,953
Medicare	3,182	3,500
Maint/Repairs- Vehicles	100	110
Legal Services	10,000	11,000
Audit Services	22,000	24,200
Liability Insurance	84,416	92,858
Computer Support Services	66,727	73,400
Security/Alarm Services	1,180	1,298
Other Professional Fees	56,500	62,150
Postage	1,150	1,265
Telephone	2,324	2,556
Legal Notices	1,000	1,100
Bank Fees/Charges	1,100	1,210
Membership Dues	7,337	8,071
Travel/Meals/Mileage	2,000	2,200
Training/Education	7,150	7,865
Publications	250	275
Electric	11,000	12,100
Heat	4,500	4,950
Garbage Disposal	7,800	8,580
Water	750	825
PortaPotties/Washroom Pumping	21,000	23,100
Commissioners Expense	3,000	3,300
Leased Equipment	6,312	6,943
Copier Maintenance	1,900	2,090
Paving & Lighting	42,000	46,200
Office Supplies	1,800	1,980
Miscellaneous	2,500	2,750
TOTAL ADMINISTRATIVE DEPARTMENT	644,377	708,815

<u>B: PARKS</u>	<u>BUDGET (\$)</u>	<u>APPROPRIATION (\$)</u>
Salaries/Wages	244,513	268,964
Health Insurance	22,094	24,303
IMRF	18,500	20,350
Unemployment Benefits	2,500	2,750
FICA	15,175	16,693
Medicare	3,550	3,905
Telephone	2,312	2,543
Membership Dues	150	165
Travel/Meals/Mileage	175	193
Training/Education	2,500	2,750
Office Supplies	500	550
Maint/Repairs-Equip.	35,000	38,500
Maint/Repairs-Grounds	69,600	76,560
Maint/Repairs- Vehicles	32,000	35,200
Uniforms/Safety Equipment	5,400	5,940
Leased Equipment	32,673	35,940
Shop Supplies	3,000	3,300
Small Tools	4,000	4,400
Landscaping Supplies	23,500	25,850
Chemicals	37,500	41,250
Gas/Oil	39,000	42,900
TOTAL PARKS	593,642	653,006
<u>C: BUILDINGS</u>		
Salaries/Wages	158,159	173,975
Health Insurance	26,995	29,695
IMRF	15,025	16,528
FICA	9,825	10,808
Medicare	2,300	2,530
Unemployment Benefits	1,000	1,100
Telephone	9,736	10,710
Travel/Meals/Mileage	300	330
Training/Education	1,200	1,320
Office Supplies	300	330
Maint/Repairs-Bldgs	146,840	161,524
Maint/Repairs-Equip.	19,300	21,230
Uniforms/Safety Equipment	15,100	16,610
Leased Equipment	3,924	4,316
Shop Supplies	3,000	3,300
Small Tools	4,200	4,620
Janitorial Supplies	25,000	27,500
TOTAL BUILDINGS	442,204	486,424
I. CORPORATE FUND TOTAL	1,680,223	1,848,245

<u>II. RECREATION FUND</u>	<u>BUDGET (\$)</u>	<u>APPROPRIATION (\$)</u>
Salaries/Wages	591,325	650,458
Health Insurance	67,410	74,151
IMRF	51,588	56,747
Employment Services	4,000	4,400
Other Employee Benefits	1,500	1,650
FICA	36,700	40,370
Medicare	8,585	9,444
Legal Services	10,000	11,000
Online Marketing Services	9,300	10,230
Computer Support Services	54,397	59,837
Security/Safety Services	6,500	7,150
Other Professional Fees	4,000	4,400
Postage	13,250	14,575
Telephone	19,358	21,294
Advertising/Printing	17,750	19,525
Brochure Printing	16,000	17,600
Bank Fees/Charges	35,000	38,500
Licenses and Permits	500	550
Membership Dues	2,500	2,750
Travel/Meals/Mileage	4,800	5,280
Training/Education	7,750	8,525
Electric	85,000	93,500
Heat	30,000	33,000
Water	7,500	8,250
Leased Equipment	6,087	6,696
Copier Maintenance	2,400	2,640
Office Supplies	19,500	21,450
Scholarships	5,000	5,500
Miscellaneous	6,250	6,875
Interest Expense	40,831	44,914
Debt Service Bank Fees/Charges	350	385
Principal Repayment	460,000	506,000
II. RECREATION FUND TOTAL	1,625,131	1,787,644

<u>A: ATHLETIC DEPARTMENT</u>	<u>BUDGET (\$)</u>	<u>APPROPRIATION (\$)</u>
Salaries/Wages	57,516	63,268
IMRF	1,991	2,190
FICA	3,566	3,923
Medicare	836	920
Instructors-Contractual	131,675	144,843
Maint/Repairs-Bldgs	1,800	1,980
Maint/Repairs-Grounds	7,200	7,920
Telephone	452	497
Training/Education	2,000	2,200
Electric	10,000	11,000
Garbage Disposal	1,400	1,540
PortaPotties/Washroom Pumping	950	1,045
Office Supplies	200	220
Supplies	45,560	50,116
Uniforms	52,800	58,080
Gym Rentals	47,762	52,538
Tournaments	21,165	23,282
Landscaping Supplies	3,500	3,850
Chemicals	10,000	11,000
ATHLETIC DEPARTMENT TOTAL	400,373	440,410
<u>B: EXTENDED TIME CAMP</u>		
Salaries/Wages	487,000	535,700
IMRF	9,518	10,470
FICA	30,222	33,244
Medicare	7,067	7,774
Telephone	8,011	8,812
Supplies	65,500	72,050
Transportation	35,500	39,050
Pool Visits	15,000	16,500
Rentals	73,950	81,345
Field Trips	18,842	20,726
EXTENDED TIME CAMP TOTAL	750,610	825,671

<u>C: PRESCHOOL</u>	<u>BUDGET (\$)</u>	<u>APPROPRIATION (\$)</u>
Salaries/Wages	242,864	267,150
IMRF	3,959	4,355
FICA	15,046	16,551
Medicare	3,517	3,869
Instructors-Contractual	10,725	11,798
Training/Education	1,000	1,100
Office Supplies	1,000	1,100
Supplies	8,700	9,570
Miscellaneous	3,000	3,210
PRESCHOOL TOTAL	289,811	318,702
<u>D: GENERAL PROGRAMS</u>	<u>BUDGET (\$)</u>	<u>APPROPRIATION (\$)</u>
Salaries/Wages	25,460	28,006
IMRF	-	-
FICA	1,600	1,760
Medicare	374	411
Instructors-Contractual	37,150	40,865
Supplies	19,400	21,340
GENERAL PROGRAMS TOTAL	83,984	92,382
<u>E: STINGRAY BAY POOL</u>	<u>BUDGET (\$)</u>	<u>APPROPRIATION (\$)</u>
Salaries/Wages	234,774	258,251
FICA	14,642	16,106
Medicare	3,393	3,732
Instructors-Contractual	640	704
Maint/Repairs-Bldgs	27,642	30,406
Maint/Repairs-Equip.	113,900	125,290
Computer Support Services	2,000	2,200
Security/Safety Services	1,000	1,100
Telephone	-	-
Advertising/Printing	2,000	2,200
Membership Dues	800	880
Training/Education	4,500	4,950
Electric	25,000	27,500
Heat	15,000	16,500
Water	6,500	7,150
Supplies/Inventory	39,870	43,857
Janitorial Supplies	3,750	4,125
Chemicals	23,500	25,850
Miscellaneous	4,250	4,675
STINGRAY BAY POOL TOTAL	523,161	575,477

<u>F: FITNESS CENTER</u>		
Salaries/Wages	87,043	95,747
IMRF	2,520	2,772
FICA	5,397	5,937
Medicare	1,262	1,388
Instructors-Contractual	37,100	40,810
Maint/Repairs-Equip.	6,000	6,600
Training/Education	1,000	1,100
Office Supplies	200	220
Supplies	6,500	7,150
FITNESS CENTER TOTAL	147,022	161,724
<u>G: SPECIAL SERVICES</u>		
Salaries/Wages	2,000	2,200
IMRF	20	22
FICA	124	136
Medicare	29	32
Instructors-Contractual	6,600	7,260
Supplies	23,420	25,762
SPECIAL SERVICES TOTAL	32,193	35,412

<u>H: PINECREST GOLF/BANQUETS</u>		
Salaries/Wages	974,220	1,071,642
Payroll Benefits-FICA/Medicare/UC/WC	169,404	186,344
Maint/Repairs-Bldgs	31,639	34,803
Maint/Repairs-Equip	37,500	41,250
Maint/Repairs-Grounds	32,272	35,499
Computer Support Services	24,000	26,400
Security/Alarm Services	2,609	2,870
Management Fees	100,609	110,670
Uniforms/Linens	26,000	28,600
Other Professional Fees	16,422	18,064
Postage	724	796
Telephone	3,600	3,960
Advertising/Printing	17,028	18,731
Marketing	10,800	11,880
Bank Fees/Charges	58,640	64,504
Licenses	3,500	3,850
Membership Dues	1,050	1,155
Travel/Meals/Mileage	3,230	3,553
Training/Education	2,741	3,015
Dues & Subscriptions	4,844	5,328
Electric	45,013	49,514
Heat	10,000	11,000
Garbage Disposal	3,780	4,158
Water	2,264	2,490
PortaPotties/Washroom Pumping	1,575	1,733
Paving & Lighting	28,000	30,800
TV/Cable/Satellite	4,936	5,430
Leased Equipment	153,395	168,735
Office Supplies	1,594	1,753
Supplies	136,283	149,911
Shop Supplies	16,492	18,141
Range Balls	6,000	6,600
Copier Lease/Maintenance	2,502	2,752
General Insurance	7,200	7,920
Payroll Services	5,072	5,579
Chemicals	66,000	72,600
Gas/Oil	23,250	25,575
Food/Inventory	115,896	127,486
Liquor/Wine	36,061	39,667
Beer	55,090	60,599
Non-Alcoholic Beverages	19,309	21,240
Delivery Fees	1,350	1,485
Miscellaneous	2,350	2,585
Interest Expense	26,819	29,501
Principal Repayment	215,000	236,500
PINECREST GOLF/BANQUETS TOTAL	2,506,063	2,756,669

<u>I: PARKS</u>	<u>BUDGET (\$)</u>	<u>APPROPRIATION (\$)</u>
Salaries/Wages	244,513	268,964
Health Insurance	22,094	24,303
IMRF	18,500	20,350
FICA	15,175	16,693
Medicare	3,550	3,905
Unemployment Benefits	2,500	2,750
PARKS TOTAL	306,332	336,965
<u>J: BUILDINGS</u>	<u>BUDGET (\$)</u>	<u>APPROPRIATION (\$)</u>
Salaries/Wages	158,160	173,976
Health Insurance	26,995	29,695
IMRF	15,025	16,528
Unemployment Benefits	1,000	1,100
FICA	9,825	10,808
Medicare	2,300	2,530
BUILDING TOTAL	213,305	234,636
II: RECREATION FUND GRAND TOTAL	6,877,985	7,565,694
<u>III: NISRA FUND</u>		
Salaries/Wages	47,155	51,871
IMRF	1,683	1,851
FICA	3,607	3,968
Medicare	675	743
Instructors-Contractual	5,000	5,500
Other Professional Fees	25,000	27,500
Dues	267,420	294,162
Porta Potties/Pumping	2,250	2,475
Rental Expense	25,000	27,500
Supplies	1,000	1,100
Miscellaneous	4,500	4,950
Equipment	162,328	178,561
III: NISRA FUND TOTAL	545,618	600,180

<u>IV: DEBT SERVICE FUND</u>		
Interest Expense	4,606	4,928
Debt Service Bank Fees/Charges	350	375
Principal Repayment	124,000	132,680
IV: DEBT SERVICE FUND TOTAL	128,956	137,983
<u>V: CAPITAL PROJECT FUND</u>		
Administrative Equipment	5,121	5,633
Pinecrest Golf Equipment	-	-
Pinecrest Restaurant Equipment	20,600	22,660
Stingray Bay Equipment	39,000	42,900
Fitness Center Equipment	7,500	8,250
Parks Equipment	12,000	13,200
Facilities Equipment	243,000	267,300
V: CAPITAL PROJECT FUND TOTAL	327,221	359,943

SUMMARY OF ALL FUNDS		
	BUDGET (\$)	APPROPRIATION (\$)
I. CORPORATE FUND	1,680,223	1,848,245
II. RECREATION FUND	6,877,985	7,565,694
III. NISRA FUND	545,618	600,180
IV: DEBT SERVICE FUND	128,956	137,983
V: CAPITAL PROJECT FUND	327,221	359,943
TOTAL SUMMARY OF ALL FUNDS	\$ 9,560,003	\$ 10,512,045

Each of said sums of money and the aggregate thereof are deemed necessary by this Board to defray the necessary expenses and liabilities of this District during the fiscal year beginning January 1, 2022 and ending December 31, 2022 for the respective purposes set forth.

Section III: The following determinations have been made and are hereby made a part of the aforesaid budget:

- a. The cash on hand at the beginning of the fiscal year is expected to be \$3,457,336.

- b. The cash expected to be received during the fiscal year from all sources is \$8,858,956.
- c. An estimate of the expenditures contemplated for the fiscal year is \$9,560,003.
- d. The cash expected to be on hand at the end of the fiscal year is \$2,756,289.
- e. An estimate of the amount of taxes to be received during the fiscal year is \$3,319,000.

SECTION IV: The Receipt and revenue of the said HUNTLEY PARK DISTRICT, derived from sources other than taxation and not specifically appropriated, and all expended balances from the preceding fiscal year not required for the purpose for which they were appropriated and levied shall constitute the General Fund and shall first be placed to the credit of such fund.

SECTION V: This Ordinance shall be in full force and effect from and after its passage, approval and publication as required by law.

APPROVED:

President of the Board of
Commissioners of the HUNTLEY
PARK DISTRICT

ATTEST:

SECRETARY

(CORPORATE SEAL)

PASSED:

APPROVED:

STATE OF ILLINOIS)

) SS

COUNTY OF McHENRY)

CERTIFICATION

I, SCOTT M. CROWE, do hereby certify that I am the duly elected, authorized and acting Secretary of the Board of Commissioners of the HUNTLEY PARK DISTRICT, Counties of McHenry and Kane, State of Illinois, and that as such Secretary, I am the keeper of the records and minutes of the proceedings of the Board of Commissioners of said District. I do hereby certify that the foregoing Ordinance hereto attached, entitled "AN ORDINANCE ADOPTING A COMBINED ANNUAL BUDGET AND APPROPRIATING SUCH SUMS OF MONEY AS MAY BE DEEMED NECESSARY TO DEFRAY ALL NECESSARY EXPENSES AND LIABILITIES OF THE HUNTLEY PARK DISTRICT, McHENRY AND KANE COUNTIES, ILLINOIS, FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2022 AND ENDING DECEMBER 31, 2022, AND SPECIFYING THE OBJECTS AND PURPOSES FOR WHICH SUCH APPROPRIATIONS ARE MADE, AND THE AMOUNT APPROPRIATED FOR EACH OBJECT OR PURPOSE" is a true and correct copy of an Ordinance duly passed and approved at a regular meeting of said President and Board of Commissioners held on the 23rd day of March, 2022, at which time ____ Commissioners were present and ____ Commissioners were absent. Motion was made by Commissioner _____ and seconded by Commissioner _____ that the foregoing Ordinance be passed and approved. Upon roll-call vote, ____ Commissioners voted AYE and ____ Commissioners voted NAY, whereupon said Ordinance was declared duly passed and was thereupon approved by said President.

(CORPORATE SEAL)

SECRETARY