

**HUNTLEY PARK DISTRICT
Regular Board Meeting
February 22, 2023**

President Keith Wold called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance and asked for Roll Call of the Board.

Commissioners present included; Jerry Nepermann, Bill Awe, and Jim Blasky. Commissioners absent: Melissa Kellas. Also present were Scott Crowe, Wesley Peete, Joe Patterson, Matt Szytz, Rick Walrath, and Julie Wons.

A motion to approve the agenda was made by Commissioner Nepermann and seconded by Commissioner Awe.

All ayes. Motion carried.

A motion to recess the regular meeting was made by Commissioner Awe and seconded by Commissioner Nepermann.

All ayes. Motion carried.

At this time we will now open the Public Hearing for the 2023 Budget and Appropriation Ordinance. Is there anyone from the public wishing to address the board regarding the 2023 Budget and Appropriation Ordinance?

If there are no comments, I'd like to ask for a motion to adjourn the Public Hearing and reconvene the Regular Board Meeting.

A motion to adjourn the Public Hearing was made by Commissioner Nepermann and seconded by Commissioner Blasky.

All ayes. Motion carried.

A motion to approve the Regular Board Meeting minutes from January 25, 2023 was made by Commissioner Nepermann and seconded by Commissioner Blasky.

All ayes. Motion carried.

The Treasurer's and Financial Reports were reviewed. Director Wons presented the Treasurer's Report and Financial reports and asked for any questions from the board.

Director Wons submitted bills, additions, and purchase cards totaling \$334,186.73. A motion to approve the submitted bills and additions listed above was made by Commissioner Nepermann and seconded by Commissioner Blasky.

Roll Call: Yes - All.

No - None. Motion carried.

Parks and Facilities Committee Report

The Parks and Facilities Committee met on January 30, 2023, and a summary of the items discussed are attached.

Staff Reports

The following Department Reports were reviewed:

1. **Finance, HR/Risk:** Director Wons reviewed the Finance Department report and the HR/Risk Report is provided. In addition to the submitted report, the Board was updated on the financial software research being done by the district to find the best option moving forward.
2. **Parks:** Director Peete reviewed the Parks and Facilities Department report. In addition to the submitted report, Commissioner Wold followed up with Director Peete's mention of reviewing the district's past master plan. Director Peete reiterated that to move forward and make the most of the master plan that is being built, current staff needs to understand where the district has come from.
3. **Recreation:** Director Patterson reviewed the Recreation Department report. In addition to the submitted report, Commissioner Wold complimented the efforts of the staff to begin summer staff recruitment. He also stated that he looks forward to the upcoming program and events planned for 2023. Commissioner Awe shared that he visited the indoor soccer league at Union Special and said that he thought it was well run and a good opportunity for the Park District to take advantage of. Director Patterson explained that even with such a quick turnaround, the
4. **Marketing:** Director Szytz reviewed the Marketing and Communications Department report. In addition to the submitted report, Commissioner Wold complimented the effort to gain new businesses interested in sponsoring so far this year.
5. **Golf:** Executive Director Crowe reviewed the Golf Department report in General Walrath's absence.

Executive Director Report

The Executive Director Report was reviewed. In addition to the report, Executive Director Crowe gave more detail to topics such as various pool equipment repairs and the district's involvement in upcoming state events.

New Business

Action Item #1 – Approval of 2023 Budget and Appropriation Ordinance

Motion to approve the 2023 Budget and Appropriation Ordinance was made by Commissioner Awe seconded by Commissioner Nepermann.

Roll Call: Yes – All. No – None. Motion carried.

Action Item #2 – Approval of Theater RTU and Gym Boiler Replacement Bid

Motion to approve the lowest responsible bidder from H.R. Stewart, Inc. for

the purchase and installation of the Theater Roof Top Unit and Gym Boiler Replacement was made by Commissioner Nepermann seconded by Commissioner Awe.

Roll Call: Yes – All. No – None. Motion carried.

Action Item #3 – Approval of 3-year contract for Fiber Optic Internet

Motion to approve the Contract with Comcast for Fiber Optic Internet was made by Commissioner Awe seconded by Commissioner Blasky.

Roll Call: Yes – All. No – None. Motion carried.

Action Item #4 – Approval of Resolution for No-Bid Contract for Procurement of Parks Equipment.

Motion to approve Resolution 2023-02 for a No-Bid Contract for the Procurement of Parks Equipment was made by Commissioner Nepermann seconded by Commissioner Blasky.

Roll Call: Yes – All. No – None. Motion carried.

Action Item #5 – Approval of Parks Equipment Purchase and 4-year lease

Motion to approve the Parks Equipment Purchase and 4-year lease was made by Commissioner Nepermann seconded by Commissioner Awe.

Roll Call: Yes – All. No – None. Motion carried.

Action Item #6 – Approval of Lightning Warning System Purchase and 7-yr service agreement

Motion to approve the Purchase of the Perry Weather Lightning Warning systems and 7-year service agreement was made by Commissioner Awe seconded by Commissioner Blasky.

Roll Call: Yes – All. No – None. Motion carried.

Action Item #7 – Approval of Professional Services Agreement for update of Water Features at Stingray Bay

Item was tabled until a later date.

Action Item #8 – Approval of Ordinance Authorizing Sales of Surplus Property

Motion to approve the ordinance as presented was made by Commissioner Awe seconded by Commissioner Nepermann.

Roll Call: Yes – All. No – None. Motion carried.

Executive Session

A motion was made to enter into Executive Session in compliance with the Open Meetings Act by Commissioner Awe and seconded by Commissioner Blasky at 9:04 PM. All ayes. Motion carried.

Roll Call: Yes - All No - None. Motion carried.

A motion to reconvene the regular meeting at 10:07 PM by Commissioner Nepermann and seconded by Commissioner Blasky.

All ayes. Motion carried.

A motion to Approve but not release the Executive Session Minutes from October 26, 2022 and, approve and release the Executive Session Minutes from December 7, 2022 and, approve the disposal of verbatim recordings of Executive Session Minutes prior to August 22, 2021 was made by Commissioner Nepermann and seconded by Commissioner Blasky.

Roll Call: Yes - All No - None. Motion carried.

Motion to adjourn was made by Commissioner Awe seconded by Commissioner Blasky.

All ayes. Motion carried.

Meeting adjourned at 10:08 PM.

These minutes are subject to approval at the next regular business meeting.

Respectfully submitted,

Matt Szytz
Board Recording Secretary

Signature on file

Scott M. Crowe, Secretary Date